Hopatcong High School



Community Service Manual

COMMUNITY SERVICE REQUIREMENT

For the Class of 2018 & beyond

Hopatcong High School has committed to partnering with the Hopatcong community to create a community service program that allows students to volunteer within the community while earning credits toward high school graduation. Students in the graduating class of 2018 and beyond are required to participate in independent volunteer work for high school graduation credit.

Program Requirements:

- 1. All students in the Class of 2018 and beyond must fulfill this requirement.
- 2. Service may not be done for family members or financial gain.
- 3. Each year, community service must be logged and verified by the student using the HHS Volunteer Record Form
- 4. <u>Each year</u>, community service must be pre-approved and verified by the student's guidance counselor prior to beginning the volunteer work.
- 5. Once the community service is approved, the student must get their community service advisor, contact person, or organization representative to complete the *HHS Community Service Commitment Form* and submit it to the student's guidance counselor prior to beginning the volunteer work. This is must be done each year.
- 6. By June 1 of each year, the guidance counselor will verify that the student completed 10 hours of community service. This procedure will continue for four years to accumulate and record the community service requirement of 40 hours.
- 7. Upon completion of 40 volunteer hours (I 0 hours per year), 2.5 credits will be granted for graduation. New students are required to complete 10 hours for each year in the district.
- 8. A grade of Pass/Fail will be earned and will not be included in GPA calculation or class rank.
- 9. Each student must participate in 10 hours of community service during each school year.
- 10. All required documents are available at www.hopatcongschools.org click on the academics tab for more information.

Hopatcong High School Student Directions for Community Service Hours

Student/Parent Responsibilities

- 1. Meet with your School Counselor to brainstorm ideas on how to fulfill your community service hours.
- 2. Print out the HHS Community Service Commitment Form.
- 3. Find a community organization to complete your volunteer hours. You are required to participate in me 0 hours of volunteer work per school year. By the end of your senior year, you must have earned 40 hours of community service.
- 4. Complete your part of the HHS Community Service Commitment Form.
- 5. Have your parents/guardian complete their part of the form.
- 6. Have the community organization you are working for complete their part of the form.
- 7. Submit the completed HHS Community Service Commitment Form to your School Counselor.
- 8. Participate in your community service hours and record all hours and dates on the *HHS Volunteer Record Form*.
- 9. Submit your *HHS Volunteer Record Form* to your School Counselor.

HHS Community Service Commitment Form

A. Community Appr	<u>coval</u>			
Organization Nam	ne:			
Advisor Name:		Advisor Title:		
Address:	Address: Phone:			
Volunteer Work D	Description:			
Date(s) of Service	:			
Time of Service: _		Total Service Hours:		
****My sign	v	ent listed below has fulfilled community service hours as per for Hopatcong High School.		
Advisor/Supervisor	or Signature:	Date:		
*****My service has Student Name:		ing to the guidelines required by Hopatcong High School. First Name		
	Student Signature:	Date:		
Graduating Class	Year : <u>20</u>			
C. Parent Approval	*****I approve this com	nmunity service project for my child		
Parent Name:	Last Name	First Name		
Parent Signature:	_	Date:		
D. <u>School Counselor</u>	<u>Approval</u>			
This project, as indicated requirement.	above, meets the requireme	ents for Hopatcong High School's community service hour's		
School Counselor	Signature	Date:		



973-398-8803 (f): 973-398-9048 www.hopatcongschools.org

Date	Activity	Hours	Advisor Signature

Student Name:



973-398-8803 (f): 973-398-9048 www.hopatcongschools.org

Date:
Dear Community Organizations,
Hopatcong High School has committed to partnering with the Hopatcong community to create a community service program that allows students to volunteer within the community while earning credits toward high school graduation. Students must complete I0 hours of volunteer service per year throughout their four years of high school. Volunteer service may not include service to family members, relatives, or for personal financial gam.
Prospective students will contact you asking to fulfill their community service hours with your organization. We ask your assistance in providing us feedback on our students' performance. Students will need your signature on the HHS Community Service Commitment Form. Please complete your section of the form.
thank you in advance for your time, commitment, and assistance in helping our students develop their talents by giving back to others. If you have any questions, please contact the high school guidance office at 973-770-8861
Sincerely,
The Hopatcong High School Guidance Department

Hopatcong High School Suggested Community Service Organizations

<u>Organization</u>	<u>Category</u>	<u>Phone</u>	Website	<u>Email</u>
Lake Hopatcong Yacht Club	Club		www.lhyc.com	
Celebrate the Children School		973-989-4033,		
For Autism	Education	x150		
Community Food Bank	Non-Profit	908-355-3663	www.cfbnj.org	
НЕРТО	Education		www.hopatcongschools.org	
HHSPTSO	Education		www.hopatcongschools.org	
HMSPTSO	Education		www.hopatcongschools.org	
Hackettstown Hospital	Health Services	908-852-5100	www.hrmcnj.org	
Heath Village Retirement Community	Nursing Home		www.heathvillage.com	
Community	Transing frome			
House of the Good Sheperd	Nursing Home	908-852-1430	www.hotgs.org	
Knoll View	Nursing Home	973-726-0520	www.knollproperties.org	
Merriam House	Nursing Home	973-383-1185		
Merry Heart Nursing Home	Nursing Home	974-584-4000	www.merryheart.com	
Newton Medical Center	Health Services	973-383-2121	www.nmhnj.org	
St. Clare's Hospital - Dover	Health Services	973-989-3000	www.saintclares.org	
Daily Record "Calling All	Treater Services	373 303 3000	www.sumcoures.org	
Volunteers"	Media		www.dailyrecord.com	
American Red Cross	Non-Profit		www.redcross.org	
Center for Prevention Center	Non-Profit	973-383-4787	www.centerforprevention.org	

Dasi - Food Pantry Non-Profit 973-579-2386 www.dasi.org Hopattong Boy Scouts Troop Non-Profit www.hopattongpack188.org Hopattong Cub Scouts Pack Non-Profit www.hopattongpack188.org Hopattong Cub Scouts Pack 88 Non-Profit 973-770-1200 Hopattong Evroremental Non-Profit 973-770-1200 Commission Non-Profit 973-770-1200 Hopattong Municipal Alliance Non-Profit 973-398-0550 Hopattong Pound Project Non-Profit 973-398-0550 Hopattong Seniors Non-Profit 973-770-2701 Hopattong Woman's Club Non-Profit 973-770-2701 Hopattong Woman's Club Non-Profit 973-88-8049 Knee Deep Club Non-Profit 973-88-8049 Knee Deep Club Non-Profit 973-898-8050 Lake Hopattong Foundation Non-Profit 973-863-2500 Lake Hopattong Foundation Non-Profit 973-398-8060 Lenape Valley Kiwanis Club Non-Profit 973-398-2500 St. Huberts Animal Welfare Non-Profit 973-872-69777 www					
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Sussex County Food Lock Non-Profit 973-383-3600	SCARC	Non-Profit	973-383-7442	www.scarc.org	
	Sussex County Food Lock	Non-Profit	973-383-3600		

Sussex County Habitat for				
Humanity	Non-Profit	973-948-4850	www.sussexcountyhfh.org	
Sussex United Way	Non-Profit	973-579-3040	www.unitedwaynnj.org	
The Salvation Army Food			http://www.use.salvationarmy.org/use/www_use	
Pantry	Non-Profit	973-539-2700	<u>nj.nsf</u>	
Volunteers of Morris County				
NJ	Non-Profit		www.vmcnj.org	
Hopatcong Hawks Basketball	Recreation		www.hopatcong.org/hawks/default.htm	
Hopatcong Little League	Recreation		www.hopatconglittleleague.net	
Hopatcong Soccer Club	Recreation		www.eteamz.com/hopatconghawkssoccerclub1/	
Hopatcong Warriors	Recreation		www.hopatcongwarriors.org	
Wildcats Basketball/Competition				hopatcongwildcatscheer@gmail.com
Cheerleading	Recreation	973-908-1282		
Byram Bay Church	Religious	973-398-1715		revskjakma@optonline.net
Full Life Assembly of God	Religious	973-398-1400	www.fulllifeag.org	office@grace4families.com
Grace Church	Religious	973-347-0667	http://www.grace4families.com/	
Lake Hopatcong Jewish Community Center	Religious	973-398-8700	www.lhjcc.org	
Our Lady of the Lady	Kengrous	373 330 0700		
R.C.Church	Religious	973-398-0240		
St. Jude RC Church	Religious	973-398-6377	www.stjudehopatcong.org	
St. Michael's Church	Religious	973-347-0032		
Star of the Sea R.C. Church	Religious	973-663-0211		
West Side Methodist Church	Religious	973-398-0846	www.hopatcongwestsideumc.org	
Defiance Engine Co. #3	Service	973-398-0030	www.hopatcongfire3.com	westoffice@optonline.net
Hopatcong Ambulance Squad	Service	398-398-5600		
Hopatcong Fire Fighters	Service	973-398-0062	www.hopatcongfiredepartment.org	chief@hopatcongfiredeparment.org
Hopatcong Hills Fire & Rescue	0000	3.3 330 3302		
Co. #4	Service	973-398-1612		
Hopatcong Community		310000000		
Garden	Service	862-243-2201	http://www.hopatcongcommunitygarden.org/	

Lake Hopatcong Sail & Power Squadron	Service		www.lhsps.com	
Northwood Engine Co. #2	Service	973-770-1929		
		973-398-		
Police Explorers	Service	5000x247	www.hopatcongpolice.org	
Sussex County Farm & Horse				sussexcountyhorseshow@gmail.com
Show	Community			